

## *Municipality of Cambridge Bay Employment Opportunity*



### **Family Violence Prevention Coordinator Full Time Term to March 31, 2019**

Reporting to the Director of Healthy Living, you will be responsible for the operation of the Women's Crisis Shelter in Cambridge Bay which includes ensuring the shelter is operational and fully maintained at all times; has available staff during periods of occupancy; attendants receive orientation and/or training for the position they hold; must be willing to work flexible hours based on shelter occupancy.

You will also assist women in the Shelter to access appropriate services conduct follow-up visits; act as community liaison/outreach worker and increase the profile of the services available in the community; help educate the community about prevention of family violence and perform administrative functions such as monthly report writing, and participating in team meetings. You will initiate appropriate community-based programming.

The ideal candidate should have a Diploma in Human Services or Social Services; be a self-starter with demonstrated ability to work with minimal supervision; understanding of the cycle of violence and strong commitment to assisting women and children in crisis and previous work experience which includes proven supervisory skills.

Equivalencies will be considered.

The starting salary for this position is \$37.84 per hour. The northern allowance is \$8.77 per hour.

This position requires the successful candidate to go through a Criminal Records Check.

Staff housing for this position is not available.

Please submit your resume and cover on or before October 19, 2018 by 5:00 PM MST to:

Alice Lafrance  
Manager, Human Resources/Benefits  
Municipality of Cambridge Bay  
PO Box 16  
Cambridge Bay, NU  
X0B 0C0  
Phone: 867-983-4657  
Fax: 867-983-2193  
Email: [alafrance@can1bridgebay.ca](mailto:alafrance@can1bridgebay.ca)

- *Priority will be given to current Municipality of Cambridge Bay employees*
- *Only candidates selected for an interview will be contacted*
- *Job descriptions may be obtained by email, fax or in person*
- *Employment requires an acceptable criminal records check. Possession of a criminal record will not disqualify candidates from consideration.*