

# Municipality of Cambridge Bay Employment Opportunity



## Economic Development Officer

The municipality is seeking to fill a full-time position as an Economic Development Officer. As the Economic Development Officer, you will be responsible for promoting tourism and devising tourist development initiatives/campaigns with the aim of generating and increasing revenues in the community. The role of the Economic Development Officer is a combination of marketing, public relations and management. It also involves planning and preparation for visitors. You will work with the cruise ship industry to develop the land visitation packages and coordinate the tours and activities associated with the visit.

Other duties will involve the provision of quality advice and services in the area of community economic development for the community.

We are seeking a dynamic individual that loves people and event planning who may have a Diploma or Degree in business or management studies or travel & tourism and leisure; and will have work experience in a municipal setting and/or tourism or retail sector.

For the right person, equivalencies will be considered.

The starting salary for this position is \$32.04 per hour with a generous benefits package.

This position will require the successful candidate to go through a Criminal Records Check.

Staff housing for this position is not available.

Please submit your resume and covering letter by 5:00pm MST on or before May 23<sup>rd</sup> to:

Alice Lafrance  
Manager, Human Resources/Benefits  
Municipality of Cambridge Bay  
PO Box 16  
Cambridge Bay, NU  
X0B 0C0  
Phone: 867-983-4657  
Fax: 867-983-2193  
Email: [alafrance@cambridgebay.ca](mailto:alafrance@cambridgebay.ca)

- *Priority will be given to current Municipality of Cambridge Bay employees and Nunavut Land Claims Beneficiaries.*
- *We are appreciative to everyone that applies but only candidates selected for an interview will be contacted.*
- *Job descriptions may be obtained by email, fax or in person.*
- *Employment requires an acceptable criminal records check.*