

# Municipality of Cambridge Bay Employment Opportunity



## Community Action Plan for Children/Canada Prenatal Nutrition Program Assistant

Part Time Term to March 31, 2019

The Community Action Plan for Children/Canada Prenatal Nutrition Program is funded by Public Health Agency of Canada and operated by the Wellness Centre. This fun and educational program helps pregnant and breast-feeding moms learn to choose and cook nutritious and tasty meals together for themselves and their families.

As Program Assistant you will assist the Coordinator to run the Omingmak Program. You will work as a team member with the Regional Nutritional Specialist, the Health Centre Prenatal Program, Midwives, Wellness Centre staff and the Parent Advisory Committee drawn from interested community members. Information and training in nutrition and health issues is provided.

### Duties Include:

- Participate in program planning and deliver activities with the Co-ordinator, Cook, Nutritionist: purchase food, attend cooking and education sessions and promotional events
- Engage with pregnant mothers to encourage and support them to participate

### Skills and Qualifications:

- Sensitivity to local culture; knowledge of local resources
- Interest in nutrition and helping women
- Responsible, organized, reliable, hard-working and able to keep information confidential, participate in sobriety and wellness

Equivalencies will be considered.

This is a part-time position (22.5 hours per week) at \$25.47 per hour plus 4% Holiday Pay.

Staff housing for this position is not available.

Please send or fax your resume and cover letter on or before October 19, 2018 by 5:00PM MST:

Alice Lafrance  
Manager, Human Resources / Benefits  
Municipality of Cambridge Bay  
PO Box 16  
Cambridge Bay, NU  
X0B 0C0  
Tel: 867-983-4657  
Fax: 867-983-2193  
[alafrance@cambridgebay.ca](mailto:alafrance@cambridgebay.ca)

- *Priority will be given to current Municipality of Cambridge Bay employees and Nunavut Land Claims Beneficiaries*
- *Only candidates selected for an interview will be contacted*
- *Job descriptions may be obtained by email, fax or in person*
- *Employment requires an acceptable criminal records check. Possession of a criminal record will not disqualify candidates from consideration.*